

Yakima *Symphony* Chorus

Elections 2011

"Bringing Music to Life!"



Diversions 2011

A Tribute to Martin Luther King

What an exciting time to be a part of the Yakima Symphony Chorus! As we move ahead into the 2011-2012 season, we are excited about the concert experiences scheduled with the YSO and those of our own.

But we are also excited about new experiences for the YSC through community activities, publicity events, and perhaps even another tour.

Don't miss out on the opportunity to get involved with the planning of these and other events. Elections will take place May 3rd and we need creative, energetic leaders to step up and help make next season a spectacular experience for all of us!

Please consider sharing your time and talent as a member of the YSC Board!

Job Title: President

Term: 2 years

Position Overview

The President shall preside at all membership and Board meetings. The President shall be an ex-officio member of all committees. The President shall be the principal officer of the association, shall have general charge and supervision of the association's affairs, and shall perform such other duties as the Board may delegate. The President shall be the liason between the YSC Board and YSO Board attending monthly YSO meetings.

Job Functions

- Preside at all Board and General Membership meetings
- Ex-officio member of all committees
- Liason between YSC & YSO
- Manage all communications with the General Membership and individual members, i.e. membership status, conflicts, etc.

Current Candidates: Mary Winterfeld

Job Title: Vice-President

Term: 2 years

Position Overview

The Vice-President shall exercise his or her best efforts to become familiar with the office and duties of the President and to prepare for taking that office necessary. In addition, the Vice-President shall perform any and all duties of the President at the request of the President or Board of Officers or in the event of the Presidents absence or disability. The Vice-President shall be the Nominating Committee's candidate for President for the next year if the President may not be re-elected.

Job Functions

- Act as Board Chair in the absence of the President
- Parliamentarian
- Chairperson of Nominating Committee
- Chair any subcommittee as assigned by Board

Current Candidates: Mark Northcott

Job Title: Secretary

Term: 2 years

Position Overview

The Secretary shall have responsibility for preparing and maintaining accurate minutes of all membership and Board meetings and shall perform all other duties normally incident to the office of Secretary.

Job Functions

- Maintain & distribute minutes of all YSC meetings (Board, membership, special)
- Chair a sub-committee as appointed by Board
- Prepare & maintain all communications of the Board

Current Candidates:

Job Title: Section Representative

Term: 2 years

Position Overview

Section Representatives shall represent their sections at Board meetings, take attendance at rehearsals within their sections, and perform all duties normally attributed to the office of Section Representative.

Job Functions

- Liason between Section membership & Board
- Meet with their section membership on a regular basis
- Keep Chorusmaster & Board informed of section concerns/needs/changes
- Chair a subcommittee as assigned by Board
- Record and manage rehearsal attendance
 - Contact members absent 2 or more consecutive rehearsals
- Update Roster
 - update member status as needed, keeping Chorusmaster & Board informed of any & all changes
- Provide a final concert attendance list to the Chorusmaster

Current Candidates-Soprano: Joyce Hollenbaugh

Tenor:

Bass:

Job Title: Member-at-Large

Term: 2 years

Position Overview

The At-Large Representative shall represent the entire active membership at Board meetings and perform all duties normally attributed to the office of At-Large Representative.

Job Functions

- Act as a liason between the membership-at-large and the Board
- Chair the New Member Hospitality Committee
 - Welcome all new members & provide them with necessary information (dues, uniform, schedules, etc.)
- Prepare & submit reports as needed to the Board
- Act as a second to all Section Representatives

Current Candidates: Kimberly Ruck



Board Meetings

*Meetings are currently held on Monday evenings from 6:30 pm – 8:00 pm, dependent upon business needs.

Officer Requirements

- Attend all rehearsals
 - Attend monthly Board Meetings
- Section 5.6 **Removal of Officers:** Any officer may be removed from office by the vote of the majority of officers present at any Board meeting for conduct detrimental to the interests of the association, for refusal to render reasonable assistance in carrying out its purposes, or for missing three consecutive regular or special Board meetings. Any officer proposed to be removed is entitled to at least five days notice of the Board meeting at which such removal is to be voted upon and shall be entitled to appear before and be heard by the officers of the Board at such meeting.
- Uphold all duties of elected office
 - NOTE: This job description is not intended to be all-inclusive. Board Member may perform other related duties as negotiated to meet the ongoing needs of the organization



Yakima Symphony Chorus

Mailing Address: 32 North 3rd St. Ste #333
Yakima, WA 98901

Located in The Seasons Performance Hall
101 North Naches Avenue
Yakima, WA 98901

"If we all did the things we are capable of doing,
we would literally astound ourselves."

- Thomas Edison